



**CABINET FOR HEALTH AND FAMILY SERVICES**  
**Department for Community Based Services**  
**Division of Protection and Permanency**

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**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 24-04**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Vanessa Hunter, Assistant Director  
Division of Protection and Permanency

**DATE:** April 12, 2024

**SUBJECT:** SOP 24.2 Alternate Care Facility Closure

The purpose of this transmittal letter is to notify staff of edits to [SOP 24.2 Alternate Care Facility Closure](#).

If you have any questions regarding this transmittal letter, please contact:

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